

DATE: July 24, 2026

TO: Port of Tacoma Commissioners

FROM: Sponsor: Martyn Adamson, Chief Information Officer
Matt Andrew Director, Enterprise Applications
Project Manager: Jessica Alber, Sr. IT Systems Analyst

CC: Eric Johnson, Executive Director
Sharon Rothwell, Director, Contracts and Purchasing

SUBJECT: Bellerophon System Enhancement Services 2026 Competition
Waiver Justification – Personal Services Agreement (PSA) PA000000447

A. BRIEFING

Staff intends to enter into a sole source contract with Argonaut Systems, Ltd. for the continued analysis, design, implementation, maintenance, and enhancement of the Bellerophon Port Enterprise Management System throughout the remaining lifecycle of the system. The Bellerophon system was originally procured through a competitively advertised Request for Proposal process. As the proprietary owner and developer of the software, Argonaut Systems is uniquely qualified to provide the specialized expertise required to support, maintain, and extend the system's functionality. Procuring an alternative solution or transitioning to a different vendor would result in significant costs, operational disruption, and system replacement expenses that would exceed the value of continuing services under this contract. The current Agreement (PA000000447) extends through July 31, 2029; the Port anticipates continuing to engage Argonaut Systems on a sole-source basis for as long as it operates the Bellerophon system.

B. BACKGROUND

In 2015, the Port of Tacoma released a Request for Proposal on behalf of the NWSA for a Breakbulk and Waterway Management Terminal Operating System. Argonaut Systems' Bellerophon application was selected and authorized by Managing Members in April 2016, and system implementation was completed in mid-2017. The application is used by both Port of Tacoma and NWSA staff; Port of Tacoma Information Technology provides systems and support for the NWSA through an annual Service Agreement, with support costs for shared services allocated appropriately.

In November 2017, PSA 070760 was approved with Argonaut Systems Ltd. to provide enhancement services for the Bellerophon system. Enhancements delivered under that agreement included a paperless trucker arrival announcement solution, a mobile trucker check-in system for Port Breakbulk Terminals, and components of a new billing system. Funds under PSA 070760 were fully expended, and PSA 071718 was subsequently

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issued to fund continued system enhancements. PA000000447 continues this sole-source engagement with Argonaut Systems and runs through July 31, 2029. The chronology of Commission actions for this work is summarized below.

Date	Action	Amount / Term
04/2016	Argonaut's Bellerophon application selected and authorized by NWSA Managing Members (2015 RFP on behalf of the NWSA)	—
Mid-2017	Bellerophon implementation completed; in use by Port of Tacoma and NWSA staff	—
11/2017	PSA 070760 approved for Bellerophon enhancement services (paperless trucker announcement, mobile check-in, billing components); since fully expended	—
07/2022	Commission approved Sole Source Contract for PSA 071718	\$250,000 / through 07/31/2025 + one 1-year renewal option
07/2025	Amendment 01 executed — one-year time extension	\$0 / to 07/31/2026
This request	New Sole Source contract	\$171,250.00 / to 07/31/ 2029

C. JUSTIFICATION

Argonaut Systems is the sole owner of the intellectual property and source code for the Bellerophon system and is the only consultant with the ability and expertise to extend the functionality of the software. Continuing enhancement and support work under the new sole-source agreement preserves continuity of a system that both Port of Tacoma and NWSA staff rely on and avoids duplicative procurement for capabilities only the original developer can provide.

D. SCOPE OF WORK

The Consultant will be assisting the Port with the following:

The Consultant will provide services relating to the existing implementation of Argonaut Bellerophon Port Enterprise Management System which is utilized for Breakbulk Terminal Operations Management and Vessel Call Management.

- Undertake projects to implement additional software modules.
- Undertake projects to extend or enhance implemented software modules.
- Provide software analysis, design, development, and implementation services to develop new software modules.
- Provide technical services to perform upgrades to the implemented system.
- Provide training services to Port Technical and End-User staff.

- Provide additional personal services related to the implemented system.

Deliverables

Deliverables will be coordinated between the Port Project Manager and the Consultant in addition to coordination with the Port Contract Administrator.

E. FINANCIAL SUMMARY

The not-to-exceed amount for this Agreement is \$171,250.00, plus any applicable Washington State Sales Tax (WSST). This amount represents the remaining balance under the prior contract (PSA 071718) and will be carried forward to the new Personal Services Agreement (PSA PA000000447)

F. ADMINISTRATION

Per RCW 53.19.060(2), this memorandum will be filed on July 24, 2026, with the Commission and made available for public inspection on the Port of Tacoma public website for seven calendar days.